

Dear [Manager’s Name]-

I’d like to attend the Hinman Dental Meeting and hope you’ll approve this request.

Hinman offers three days of continuing education where I can earn up to 21 hours of CE in one trip. Topics covered include Infection Control, CPR Recertification, OSHA, Oral Pathology, Medical Emergencies, Team Communications, Health and Wellness….just to name a few! Additional [suggested courses for hygienists can be found here.](https://hinman.org/Downloads/CMS/Education-Events/Auxiliary%20courses%20to%20consider_2020.pdf)

The “[Prevention Convention](https://hinman.org/Programs/th201)” course is returning, and a $10 lunch voucher is included in the course fee. Here is that course lineup on Thursday, March 19:

**8 - 9:30 a.m. | Dr. Tieraona Low Dog
*Boning Up on Osteoporosis: An Update for the Dental Team***

**9:30 - 11 a.m. | Ms. Judy Bendit
*Something to Chew On: The Effects of Aging on Oral Health***

**12 - 1:30 p.m. |Dr. Samson Ng
*Oral Pathology Update for the Hygienist***

**1:30 - 3 p.m. |Ms. Shannon Nanne
*Jump With Me! Take That Step to Treating the Entire Patient, Not Just the Oral Cavity We Are Used To!***

Here are some other notable aspects of this event:

* There are more than 400 companies that [exhibit](https://hinman.org/Exhibits/Exhibit-Information) at the Meeting, so I can touch and sample it all under one roof.
* 2020 is a Homecoming year and a lot of my colleagues from school will be there so I can catch up with them and learn from their experiences in the practice, as well as learning from the experts during my courses.
* The [Hinman’s Night Out](https://hinman.org/Education-Events/Social-Events) party on Friday night is at a new location – the historic Tabernacle!

**If I register before February 20th, the registration fee is only $75** (after 2/20/20 it increases to $85). You can learn more about the event and see the full schedule at [*Hinman.org*](https://hinman.org)*.* Thanks for considering this request to continue learning and growing in my role in the practice.

Sincerely,

[Your Name]